

Home and School Meeting  
Tuesday, October 10<sup>th</sup>, 2017

- I. Meeting begins 7:00pm
- II. Opening Prayer by Liz Lind
- III. Old Business – Minutes approved as written
  - a. Golf Fundraiser – Peter Jude
    - i. Very successful, raised over \$13,000. We had 55 sponsors, and 3 major sponsors.
  - b. Gearhead Fundraiser – Brandi Brandstrom
    - i. We have not yet heard from the Lions how much the school will be receiving for volunteering at this event
- IV. School Business – Principal Dawn McCabe
  - a. The school year is off to a great start
  - b. Head Lice in the Classroom – According to current policy, if there is one case of head lice in a classroom, the entire class is not checked. Mrs. McCabe asked parents and staff if they would like to keep the current policy or change it and have the entire class checked. Parents and staff would like policy changed to check all the kids in the class.
  - c. School Uniform Policy - We are reviewing school uniform policy, not necessarily to make changes, but to make clarifications and convey details as to what is acceptable and not acceptable. Principal and staff are working on this.
  - d. Scholarship Information – In this week’s Wednesday envelopes families will receive information with regards to any scholarships that they applied for this year.
- V. Home and School Association
  - a. [HSA@churchofsttimothy.org](mailto:HSA@churchofsttimothy.org) - The Home and School Association now has their own e-mail address. Parents and staff may send any questions, comments or concerns to this e-mail address.
  - b. Volunteer Survey - 48% of families responded. Results are as follows:
    - i. 71% would likely volunteer for pancake breakfast
    - ii. 60% calendars
    - iii. 53% shopping Extravaganza
    - iv. 49% Bowling
    - v. 47% Gearhead
    - vi. 46% Meat Raffle
    - vii. 41% Thanksgiving Dance
    - viii. 30% Golf Tournament
  - c. Chairs are still needed for:
    - i. Car/cash raffle – auction
    - ii. Meat Raffle
      1. If anyone is interested in chairing these events, please contact the Home and School Association
  - d. Dates of Events
    - i. Shopping Extravaganza – November 11<sup>th</sup>
    - ii. Thanksgiving Dance – Wednesday Nov. 22<sup>nd</sup> – Jen Rasset
    - iii. Calendars – Jeani Melgaard
      1. Calendars will be given out the week before Thanksgiving

2. Still looking for Businesses to sponsor Calendars. Please contact Jeani Melgaard if interested
  - iv. Winter Pancake Breakfast – January 28<sup>th</sup> – Alyssa Lang and Amy Ogram
  - v. Bowling – Teresa Donnett and Lori Meyer – Tentatively set for Feb. 25<sup>th</sup>
  - vi. Craft weekends – Teresa Donnett – possibly Jan. 5-7, Jan. 12-13 or March 2-4
  - vii. Auction – April 7 – The American Legion, will be Italian Theme
  - viii. Golf – Summer 2018
- e. Budgets
- i. Budget expense sheets will be given to chairs of each event so chairs know what they are allowed for expenses and what their goal is to bring in
    1. If you need to go over your budget, you need preapproval from Mrs. McCabe
    2. There will also be a sheet for each event so chairs can write down what went well, what didn't go well, how many volunteers are needed, etc.
  - ii. Expense/Reimbursement report – There is a report for expenses and reimbursements that needs to be filled out for each event by chairs, co-chairs, and those who make purchases for events
  - iii. List of warm calls – We are working on a list of people and businesses who have contributed before and try to separate them out for different events so the same people are not asked to donate for every fundraiser.
- f. Script – Andrew Zeisel
- i. At his past parish, they had a Script program and it was very successful. They had a volunteer M-F, and one after one mass each Sunday.
  - ii. Options:
    1. Script certificates available at the office
    2. Order forms dropped off on Mondays, school would do a bulk order and have cards by end of week. This option would help the school save on shipping costs as well as allow the school to be able to offer Script certificates without having to pay for all of the Script certificates upfront.
    3. E-cards – Parents/parishioners can purchase their cards directly online
  - iii. We will look into offering Script at St. Timothy's and work on getting the initial account set up to proceed
- g. Marathon Update – Rachel Pribyl/Andrea McBrady
- i. Marathon was held on Saturday, October 7<sup>th</sup>. It was a great success and we had a great turnout again this year.
  - ii. Currently we are about \$2,000 away from our goal and are very hopeful to make our goal again this year. The last day for collection and pep rally will be on Friday, October 13<sup>th</sup>.
  - iii. We have been working on cleaning out one of the closets/room to make a room available for Home and School to store their things. This should be hopefully completed later this Fall. We are thinking of selling items such as decorations from past Auctions since we will no longer be needing those things for future themes.
  - iv. Looking at purchasing plates, cups, napkins, utensils in bulk instead of each event purchasing its own. Buying in larger quantity will save on costs and this would also be helpful for event chairs to already have them items on hand.
- h. Family to Family/Volunteer Coordinator – Rachel

- i. We have new families buddied up with current families this year to help welcome them in and help with any questions they have.
  - ii. We also will take prayer requests. If you know someone who may be in need of prayers, contact Rachel and she will contact them to see if they would like to be on the prayer list.
  - iii. We also accept meal donations for those in need as well as help in homes, etc.
- i. Aluminum Can Collections at Church – Money raised from the cans helps to defray cost of the Deep Portage trip for 6<sup>th</sup> and 8<sup>th</sup> graders. Mrs. Heimkes is coordinating families to take cans in for collection. She is also working on getting a trailer to allow parents to just hook up their vehicle to the trailer and go.
- j. Family Math Night – November 16<sup>th</sup> 6-8pm, ages Preschool and up. School kids will be selling ice-cream this Friday at Hot Lunch Day to help raise money for Family Math Night.
- k. Auction – Brandi Brandstrom & Laura Warner
  - i. Date changed due to Prom being scheduled on the same date.
  - ii. Auction is now moved to April 7<sup>th</sup> at the American Legion
  - iii. After this year it will be consistently the last Saturday of April
  - iv. Theme this year is Bella note – Italian theme
  - v. We will rotate the Auction location between the American Legion and the V. Two years at the Legion and then two years at the V. This year the Auction will be held at the American Legion.
- l. Book Fair – Kristine Kolles
  - i. This year we will be trying something different. Instead of going through Scholastic we will be going through Barnes and Noble in Maple Grove. You can go to the Barnes and Noble the designated day to purchase books, or also purchase books or other items online. Date for this event is December 16<sup>th</sup>. Online will be available from December 16<sup>th</sup> for a week. Our teachers can also participate in the store that day, helping to gift wrap, Storytime, possibly school choir singing, etc. Any donations/tips given to them that day can help go towards classroom libraries. Teachers will also have wish lists available for books they would like for their classroom. The school will get 15% of Sales for books.
- m. Car/Cash Raffle –
  - i. Some parents feel that we should consider dropping the car for the following reasons:
    1. There are a lot of costs for having a car for the raffle prize
    2. The last 3 years the winners have taken the cash prize instead of the car due to the extra costs to obtain the car such as licensing and fees
    3. Every year the cost of the car has gone up
    4. We must pay insurance on the car while we it in our possession
    5. Winners often must take out loans to buy the car that they won due to taxes and fees
    6. We have thought about doing a straight cash prize. About 4 years ago we added the Cash prizes to the raffle in addition to the car.
      - a. For a Cash Only Raffle possibly do a top prize of \$10,000, and smaller prizes of \$1,000, \$500, \$500, and \$1000 in \$100 prizes
    7. Other Prize options are items such as a four-wheeler, razor, boat, etc.

8. Father Meyer thinks it is a good idea to have a physical item to display for the prize for people to see
  9. Home and School will send out an e-mail to give parents a voice to see what they would like to see for prizes
- n. E-mail communications – Liz Lind
    - i. We are looking at doing more e-mail communications from the Home and School Association, School Office, etc.,
    - ii. This will cut down on donated paper needed, time used, and cost of copies
    - iii. Parents would be given the option to sign up for e-mail communications or hard copy communications
    - iv. Will not get rid of 100% of communications, but will cut down on the amount of paper being sent home from school
  - o. Meeting closed 8:08 pm
  - p. Closing Prayer Father Meyer

Minutes prepared by Lori Meyer